

SCARBOROUGH BOROUGH COUNCIL

CONSTITUTION

1. SUMMARY AND EXPLANATION (Pages 1 - 4)

2. ARTICLES OF THE CONSTITUTION

Article 1 - The Constitution including the Mission Statement and Corporate Objectives (Pages 5 - 6)

Article 2 - Members of the Council (Pages 7 - 8)

Article 3 - Citizens and the Council (Pages 9 - 10)

Article 4 - The Full Council & Policy Framework (Pages 11 - 12)

Article 5 - The Mayoralty (Pages 13 - 14)

Article 6 - Overview and Scrutiny Committees (Pages 15 - 20)

Article 7 - The Cabinet (Pages 21 - 22)

Article 8 - Regulatory and other Committees (Pages 23 - 26)

Article 9 - The Standards Committee (Pages 27 - 28)

Article 10 - Area Committees (Pages 29 - 30)

Article 11 - Joint Arrangements (Pages 31 - 32)

Article 12 - Officers (Pages 33 - 38)

Article 13 - Decision Making (Pages 39 - 40)

Article 14 - Finance, Contracts and Legal Matters (Pages 41 - 42)

Article 15 - Review and Revision of the Constitution (Pages 43 - 254)

Article 16 - Suspension, Interpretation and Publication of the Constitution
(Pages 255 - 256)

3. RESPONSIBILITY FOR FUNCTIONS

3.1 Explanatory Note (Pages 257 - 258)

3.2 Functions of the Full Council (Pages 259 - 260)

3.3 Functions of the Committees, Sub Committees and Panels (Pages 261 - 262)

3.4 Cabinet Functions (Pages 263 - 264)

3.5 Local Choice Functions (Pages 265 - 268)

Schedule 1 - Local Choice Functions (Pages 269 - 270)

Schedule 2 - Individual Cabinet Member Delegation Scheme (Pages 271 - 274)

Schedule 3 - Scheme of Delegation to Officers (Pages 275 - 288)

Schedule 4 - Proper Officer Appointments (Pages 289 - 292)

4. RULES OF PROCEDURE

4.1 Council Procedure Rules (Pages 293 - 304)

4.2 Access to Information Procedure Rules (Pages 305 - 312)

4.3 Budget and Policy Framework Procedure Rules (Pages 313 - 316)

4.4 Additional Cabinet Procedure Rules (Pages 317 - 318)

4.5 Additional Area Committee Procedure Rules (Pages 319 - 320)

4.6 Additional Overview and Scrutiny Committee Procedure Rules (Pages 321 - 324)

4.7 Financial & Contract Procedure Rules

Section I - Financial Regulations (Pages 325 - 340)

Section II - Financial Procedure Rules (Pages 341 - 394)

Section III - Contract Procedure Rules (Pages 395 - 418)

Section IV - Officer Employment Procedure Rules (Pages 419 - 424)

5. CODES AND PROTOCOLS

5.1 Members' Code of Conduct (Pages 425 - 432)

5.2 Officers' Code of Conduct (Pages 433 - 442)

5.3 Protocol on Member/Officer Relations (Pages 443 - 446)

5.4 Monitoring Officer Protocol (Pages 447 - 454)

5.5 Irregularity Response Plan (Pages 455 - 460)

6. MEMBERS' ALLOWANCES (Pages 461 - 462)

7. MANAGEMENT STRUCTURE (Pages 463 - 464)