## SCARBOROUGH BOROUGH COUNCIL CONSTITUTION

- 1. **SUMMARY AND EXPLANATION** (Pages 1 4)
- 2. ARTICLES OF THE CONSTITUTION

**Article 1 - The Constitution including the Mission Statement and Corporate Objectives** (Pages 5 - 6)

- **Article 2 Members of the Council** (Pages 7 8)
- **Article 3 Citizens and the Council** (Pages 9 10)
- Article 4 The Full Council & Policy Framework (Pages 11 14)
- **Article 5 The Mayoralty** (Pages 15 16)
- **Article 6 Overview and Scrutiny Committees** (Pages 17 22)
- **Article 7 The Cabinet** (Pages 23 26)
- **Article 8 Regulatory and other Committees** (Pages 27 30)
- Article 9 The Standards Committee (Pages 31 34)
- **Article 10 Area Committees** (Pages 35 38)
- **Article 11 Joint Arrangements** (Pages 39 40)
- **Article 12 Officers** (Pages 41 46)
- **Article 13 Decision Making** (Pages 47 48)
- **Article 14 Finance, Contracts and Legal Matters** (Pages 49 50)
- **Article 15 Review and Revision of the Constitution** (Pages 51 52)
- **Article 16 Suspension, Interpretation and Publication of the Constitution** (Pages 53 54)
- **Article 17 Whitby Harbour Management Board** (Pages 55 60)
- 3. RESPONSIBILITY FOR FUNCTIONS

- **3.1 Explanatory Note** (Pages 61 62)
- 3.2 Functions of the Full Council (Pages 63 64)
- **3.3 Functions of the Committees, Sub Committees and Panels** (Pages 65 68)
- **3.4 Cabinet Functions** (Pages 69 70)
- **3.5 Local Choice Functions** (Pages 71 72)

**Schedule 1 - Local Choice Functions** (Pages 73 - 74)

Schedule 2 - Individual Cabinet Member Delegation Scheme (Pages 75 - 80)

**Schedule 3 - Scheme of Delegation to Officers** (Pages 81 - 100)

Schedule 4 - Proper Officer Appointments (Pages 101 - 104)

## 4. RULES OF PROCEDURE

- **4.1 Council Procedure Rules** (Pages 105 120)
- 4.2 Appointment of Members to External Bodies (Pages 121 126)
- 4.3 Access to Information Procedure Rules (Pages 127 138)
- 4.4 Budget and Policy Framework Procedure Rules (Pages 139 142)
- **4.5 Additional Cabinet Procedure Rules** (Pages 143 146)
- **4.6 Additional Area Committee Procedure Rules** (Pages 147 148)
- **4.7 Additional Overview and Scrutiny Committee Procedure Rules** (Pages 149 150)
- 4.8 Financial & Contract Procedure Rules

**Section I - Financial Regulations** (Pages 151 - 168)

Section II - Financial Procedure Rules (Pages 169 - 230)

Section III - Contract Procedure Rules (Pages 231 - 252)

**Section IV - Officer Employment Procedure Rules** (Pages 253 - 258)

## 5. CODES AND PROTOCOLS

- **5.1 Members' Code of Conduct** (Pages 259 268)
- **5.2 Officers' Code of Conduct** (Pages 269 294)

