

**Extract from Cabinet Minutes
15 February 2011**

A7. SCHEDULE OF MEETINGS 2011/2012

The Cabinet considered a report by the Chief Executive (Reference 11/101). The Head of Legal and Support Services, Mr Anderson informed Cabinet that the third recommendation allowed for the creation of a Licensing Committee if needed before Annual Council. This was to ensure the Council could deal with any licensing matters that could arise prior to Council formally adopting its committee structure. He further informed Cabinet that there was a proposal which had been out to consultation with the scrutiny chairs that there are four scrutiny committees of equal size which would meet five times per year. A second draft schedule of meetings that takes this option into account had also been prepared for the meeting of Council.

RESOLVED that Cabinet recommend to full Council:

- the approval of the Schedule of Meetings 2011/12;
- to agree to the proposed amendments to the scheduled Council meetings in May 2011;
- to agree to the principle of the establishment of a Licensing Committee upon the agenda for the first meeting of Council after the 5 May election prior to Annual Council; and
- to recommend that Council consider also an alternate Schedule of Meetings in relation to the establishment of four Overview and Scrutiny Committee meetings of equal size.

Reasons:

- Approval of the Schedule of Meetings will ensure that Council business is conducted efficiently.
- Approval of the amendments to the current schedule of Council meetings in May 2011 will allow Council time to agree a new strong Leader.
- A Licensing Sub-Committee meeting may be needed before Council has appointed Members to this Committee and therefore proposed appointments are required prior to this date.