



*A great place to live, work & play*

## KEY DECISIONS LIST

### ***Key Decisions proposed to be made by Cabinet – 16/107***

The following is a list of Key Decisions which the Authority proposes to take in the next few months

**Most KEY DECISIONS** are taken by Cabinet and are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);

If a decision affects the budget and/or policy framework set by the Council this is classed as a key and A decision. It will be heard by Cabinet but the final decision will be made by full Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

*If you have any queries on this Key Decisions List, please contact David Kitson on 01723 384319 or by e-mail to [david.kitson@scarborough.gov.uk](mailto:david.kitson@scarborough.gov.uk)*

### **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it intends to meet in private after its public meeting to consider reports which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail David Kitson at [david.kitson@scarborough.gov.uk](mailto:david.kitson@scarborough.gov.uk) You will then be sent a response in reply to your representations.

### **Access to Cabinet reports and other relevant documents**

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website ([www.scarborough.gov.uk](http://www.scarborough.gov.uk)) 5 working days before the meeting.

### **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the publication of the minutes of the relevant Cabinet meeting, unless called in by Councillors.

### **Making your Views Heard**

You can ask a question about any of the reports to be considered at a Cabinet meeting if the question is submitted to the Chief Executive in writing or by email at least 2 working days before the meeting. For further details about this please contact David Kitson at [david.kitson@scarborough.gov.uk](mailto:david.kitson@scarborough.gov.uk)

## **SCARBOROUGH BOROUGH COUNCIL: CABINET 2015**

### **Leader**

**Cabinet Member for Finance, Procurement and Legal:**

**Cabinet Member for Public Health & Housing:**

**Cabinet Member for Strategic Planning & Transformation**

**Cabinet Member for Democracy, Neighbourhoods,**

**Stronger and Safer Communities:**

**Cabinet Member for Leisure, Tourism & Culture:**

**Cabinet Member for Human Resources, Performance  
and ICT:**

**Cabinet Member for Harbours, Assets, Coast and  
Flood Protection**

**Cllr Derek Bastiman**

**Cllr Helen Mallory**

**Cllr Bill Chatt**

**Cllr Joe Plant**

**Cllr Michelle Donohue Moncrieff**

**Cllr Andrew Backhouse**

**Cllr Andrew Jenkinson**

**Cllr Mike Cockerill**

## LIST OF KEY DECISIONS FOR CABINET

*Where column 4 shows a report as **EXEMPT**, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting*

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Key Decision A or K	Proposed Key Decision	Proposed Key Decision date	Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents	Open or private meeting	Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i>
<b>The Leader</b>					
1 A Item	<b>Request for Electoral Review</b>	12 Apr 2016	Portfolio Holder for Democracy, Neighbourhoods, Stronger and Safer Communities	Open	
		9 May 2016	Ward(s): All Wards		
		Contact officer: Mr St John Harris, Ms Kerry Russett  stjohn.harris@scarborough.gov.uk, Kerry.Russett@scarborough.gov.uk			
2 K Item	<b>Futurist Redevelopment</b>	17 May 2016	Leader	Private This report is exempt from disclosure on the grounds that they contain information	Futurist Redevelopment
			Ward(s): Castle		

Key Decision Reason	Proposed Key Decision	Proposed Key Decision date	Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents	Open or private meeting	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )			
			Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.				
3 K Item	<b>The Yorkshire Coast Growth Plan</b>	17 May 2016	<table border="1"> <tr> <td data-bbox="893 764 1352 810">Leader</td> </tr> <tr> <td data-bbox="893 815 1352 898">Ward(s): All Wards</td> </tr> <tr> <td data-bbox="893 903 1352 1027">Contact officer: Mr David Kelly Tel: 01723 232321 david.kelly@scarborough.gov.uk</td> </tr> </table>	Leader	Ward(s): All Wards	Contact officer: Mr David Kelly Tel: 01723 232321 david.kelly@scarborough.gov.uk	Open	The Yorkshire Coast Growth Plan
Leader								
Ward(s): All Wards								
Contact officer: Mr David Kelly Tel: 01723 232321 david.kelly@scarborough.gov.uk								
<b>Finance, Procurement and Legal</b>								
4 K Item	<b>Merchant Acquiring Services Contract</b>	12 Apr 2016	<table border="1"> <tr> <td data-bbox="893 1104 1352 1171">Portfolio Holder for Finance, Procurement and Legal</td> </tr> <tr> <td data-bbox="893 1176 1352 1259">Ward(s): All Wards</td> </tr> <tr> <td data-bbox="893 1264 1352 1378">Contact officer: Mr Martin Pedley  Martin.pedley@scarborough.gov.uk</td> </tr> </table>	Portfolio Holder for Finance, Procurement and Legal	Ward(s): All Wards	Contact officer: Mr Martin Pedley  Martin.pedley@scarborough.gov.uk	Private. This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph	Merchant Acquiring Services Contract
Portfolio Holder for Finance, Procurement and Legal								
Ward(s): All Wards								
Contact officer: Mr Martin Pedley  Martin.pedley@scarborough.gov.uk								

Key Decision Reason	Proposed Key Decision	Proposed Key Decision date	Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents	Open or private meeting	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
				3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information	
5 K Item	<b>Financial and Treasury Outturn Report 2015/16</b>	17 May 2016	Portfolio Holder for Finance, Procurement and Legal Ward(s): All Wards Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk	Open	Quarter 4 Monitoring Report 2015/16
6 K Item	<b>Business Plan for Delivery of Services</b>	17 May 2016	Portfolio Holder for Finance, Procurement and Legal Ward(s): All Wards Contact officer: Mrs Lisa Dixon Tel: 01723 232350 Lisa.dixon@scarborough.gov.uk	Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the	Business Plan for Delivery of Services

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				exemption outweighs the public interest in disclosing the information	
7 A Item	<b>Discretionary Rate Relief</b>	14 Jun 2016  4 Jul 2016	Portfolio Holder for Finance, Procurement and Legal  Ward(s): All Wards  Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Open	Discretionary Rate Relief
8 K Item	<b>Quarter 1 Monitoring Report 2016/17</b>	12 Jul 2016	Portfolio Holder for Finance, Procurement and Legal  Ward(s): All Wards  Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk	Open	Quarter 1 Monitoring Report 2016/17
9 K Item	<b>Quarter 2 Monitoring Report 2016/17</b>	18 Oct 2016	Portfolio Holder for Finance, Procurement and Legal  Ward(s): All Wards  Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk	Open	Quarter 2 Monitoring Report 2016/17
10	<b>Local Support for</b>	13 Dec	Portfolio Holder for Finance,	Open	Local Support for

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (other relevant documents may be submitted)</b>
A Item	<b>Council Tax</b>	2016  9 Jan 2017	Procurement and Legal		Council Tax
			Ward(s): All Wards		
			Contact officer: Mr Guy Shrimpton  guy.shrimpton@scarborough.gov.uk		
11 K Item	<b>Quarter 3 Monitoring Report 2016/17</b>	14 Feb 2017	Portfolio Holder for Finance, Procurement and Legal	Open	Quarter 3 Monitoring Report 2016/17
			Ward(s): All Wards		
			Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk		
12 K Item	<b>Financial and Treasury Outturn Report 2016/17</b>	16 May 2017	Portfolio Holder for Finance, Procurement and Legal	Open	Quarter 4 Monitoring Report 2016/17
			Ward(s): All Wards		
			Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk		
<b>Public Health &amp; Housing</b>					
13 A Item	<b>Consultation on Selective Licensing of Private Rented Accommodation</b>	12 Apr 2016	Portfolio Holder for Public Health and Housing	Open	Proposal for Selective Licensing of Private rented accommodation within parts of the
			Ward(s): Castle; North Bay; Ramshill;		

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)</b>
			Central  Contact officer: Mr Andrew Rowe  Andrew.Rowe@scarborough.gov.uk		Castle, North Bay and Ramshill Wards.
14 K Item	<b>Use of S106 commuted Sums to Support Development of Affordable Supported Housing Scheme for Young Persons in Scarborough</b>	12 Apr 2016	Portfolio Holder for Public Health and Housing Ward(s): Ramshill  Contact officer: Mr John Burroughs  john.burroughs@scarborough.gov.uk	Open	Use of S106 commuted Sums to Support Development of Affordable Supported Housing Scheme for Young Persons in Scarborough
15 A Item	<b>Renewal of Framework Agreement for Provision of Adaptations for Disabled People</b>	12 Apr 2016	Portfolio Holder for Public Health and Housing Ward(s): All Wards  Contact officer: Mr Andrew Rowe  Andrew.Rowe@scarborough.gov.uk	Open	Renewal of Framework Agreement for Provision of Adaptations for Disabled People
16 K Item	<b>Confirmation of the Councils funding contribution towards the Changing Lives service for a 3 year period</b>	12 Apr 2016	Portfolio Holder for Public Health and Housing Ward(s): All Wards  Contact officer: Mr Andrew Rowe  Andrew.Rowe@scarborough.gov.uk	Open	Confirmation of the Councils funding contribution towards the Changing Lives service for a 3 year period



<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)</b>
17 A Item	<b>Better Care Funding Allocation</b>	17 May 2016	Portfolio Holder for Public Health and Housing	Open	Receipt of Better Care Fund Monies and Additional Flexibility Regarding the Delivery of Disabled Facilities Grants
		4 Jul 2016	Ward(s): All Wards		
			Contact officer: Mr Andrew Rowe  Andrew.Rowe@scarborough.gov.uk		
<b>Strategic Planning and Transformation</b>					
<b>Leisure, Tourism and Culture</b>					
18 K Item	<b>Tree and Woodland Strategy</b>	17 May 2016	Portfolio Holder for Leisure, Tourism and Culture	Open	Tree and Woodland Strategy (Consultation Draft)
			Ward(s): All Wards		
			Contact officer: Mr Paul Thompson  paul.thompson@scarborough.gov.uk		
19 A Item	<b>Public Conveniences</b>	14 Jun 2016	Portfolio Holder for Leisure, Tourism and Culture	Open	Public Conveniences
		4 Jul 2016	Ward(s): All Wards		
			Contact officer: Mr Paul Thompson		

Key Decision Reason	Proposed Key Decision	Proposed Key Decision date	Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents	Open or private meeting	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
			paul.thompson@scarborough.gov.uk		
<b>Human Resources, Performance and ICT</b>					
20 A Item	<b>The Council's Corporate Plan</b>	12 Apr 2016	Portfolio Holder for Human Resources and Performance	Open	The Council's Corporate Plan
		9 May 2016	Ward(s): All Wards		
		Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk			
21 A Item	<b>Performance Management Framework - Quarter 4 Report 2015/16</b>	17 May 2016	Portfolio Holder for Human Resources and Performance	Open. Appendix 2 to this report is exempt from disclosure on the grounds that it contains information relating to individuals under paragraph 2 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	PERFORMANCE MANAGEMENT FRAMEWORK - QUARTER 2 REPORT 2015/16
			Ward(s): All Wards		
			Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk		
22 A Item	<b>Performance Management Framework</b>	13 Sep 2016		Open. Appendix 2 to this report is exempt from	PERFORMANCE MANAGEMENT

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	<b>- Quarter 1 Report 2016/17</b>		Ward(s): <hr/> Contact officer:	disclosure on the grounds that it contains information relating to individuals under paragraph 2 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	FRAMEWORK - QUARTER 2 REPORT 2015/16
23 A Item	<b>Performance Management Framework - Quarter 2 Report 2016/17</b>	13 Dec 2016	Portfolio Holder for Human Resources and Performance <hr/> Ward(s): All Wards <hr/> Contact officer: Miss Petra Jackson petra.jackson@scarborough.gov.uk	Open. Appendix 2 to this report is exempt from disclosure on the grounds that it contains information relating to individuals under paragraph 2 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	PERFORMANCE MANAGEMENT FRAMEWORK - QUARTER 2 REPORT 2016/17
24 K Item	<b>Performance Management Framework - Quarter 3 Report 2016/17</b>	14 Mar 2017	Portfolio Holder for Human Resources and Performance <hr/> Ward(s): All Wards	Open. Appendix 2 to this report is exempt from disclosure on the grounds that it contains information	Performance Management Framework - Quarter 3 Report 2016/17

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (other relevant documents may be submitted)</b>
			Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk	relating to individuals under paragraph 2 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	
25 K Item	<b>Performance Management Framework - Quarter 4 Report 2016/17</b>	16 May 2017	Portfolio Holder for Human Resources and Performance Ward(s): All Wards Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk	Open. Appendix 2 to this report is exempt from disclosure on the grounds that it contains information relating to individuals under paragraph 2 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Performance Management Framework - Quarter 4 Report 2016/17
<b>Democracy, Neighbourhoods, Stronger and Safer Communities</b>					
26 K Item	<b>Eastside Action Plan - Communities and Open Space Programme - Updates and</b>	17 May 2016	Portfolio Holder for Democracy, Neighbourhoods, Stronger and Safer Communities	Open	Eastside Action Plan - Communities and Open Space Programme - Updates and

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)</b>
	<b>Permissions</b>		Ward(s):  Contact officer: Ms Jo Ireland  Jo.ireland@scarborough.gov.uk		Permissions
<b>Harbours, Assets, Coast and Flood Protection</b>					
27 K Item	<b>Coast Protection Finance Strategy</b>	14 Jun 2016	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): All Wards Contact officer: Mr Chris Bourne  Chris.bourne@scarborough.gov.uk	Open	Coast Protection Finance Strategy
28 A Item	<b>Draft 2016-2021 Flamborough Head EMS Management Plan</b>	14 Jun 2016 4 Jul 2016	Portfolio Holder for Harbours, Assets, Coast and Flood Protection Ward(s): Contact officer: Mr Stewart Rowe  stewart.rowe@scarborough.gov.uk	Open	Draft 2016-2021 Flamborough Head EMS Management Plan
29 K Item	<b>Shelters, Whitby</b>	12 Jul 2016	Portfolio Holder for Leisure, Tourism and Culture	Open	Shelters, Whitby

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			Ward(s): Streonshalh; Whitby West Cliff Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk		
			Contact officer:		
			Contact officer:		