



*A great place to live, work & play*

## KEY DECISIONS LIST

### ***Key Decisions proposed to be made by Cabinet – 17/46***

The following is a list of Key Decisions which the Authority proposes to take in the next few months

**Most KEY DECISIONS** are taken by Cabinet and are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);

If a decision affects the budget and/or policy framework set by the Council this is classed as a key and A decision. It will be heard by Cabinet but the final decision will be made by full Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

*If you have any queries on this Key Decisions List, please contact David Kitson on 01723 384319 or by e-mail to [david.kitson@scarborough.gov.uk](mailto:david.kitson@scarborough.gov.uk)*

### **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it intends to meet in private after its public meeting to consider reports which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail David Kitson at [david.kitson@scarborough.gov.uk](mailto:david.kitson@scarborough.gov.uk) You will then be sent a response in reply to your representations.

### **Access to Cabinet reports and other relevant documents**

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website ([www.scarborough.gov.uk](http://www.scarborough.gov.uk)) 5 working days before the meeting.

### **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the publication of the minutes of the relevant Cabinet meeting, unless called in by Councillors.

### **Making your Views Heard**

You can ask a question about any of the reports to be considered at a Cabinet meeting if the question is submitted to the Chief Executive in writing or by email at least 2 working days before the meeting. For further details about this please contact David Kitson at [david.kitson@scarborough.gov.uk](mailto:david.kitson@scarborough.gov.uk)

## **SCARBOROUGH BOROUGH COUNCIL: CABINET 2015**

### **Leader**

**Cabinet Member for Finance, Procurement and Legal:**

**Cabinet Member for Public Health & Housing:**

**Cabinet Member for Strategic Planning & Transformation**

**Cabinet Member for Democracy, Safer and Stronger**

**Communities:**

**Cabinet Member for Tourism & Culture:**

**Cabinet Member for Human Resources, ICT and**

**Transport Services:**

**Cabinet Member for Project Leadership, Harbours,  
Coast and Flood Protection**

**Cllr Derek Bastiman**

**Cllr Helen Mallory**

**Cllr Bill Chatt**

**Cllr Joe Plant**

**Cllr Sandra Turner**

**Cllr Andrew Jenkinson**

**Cllr Andrew Backhouse**

**Cllr Mike Cockerill**

## LIST OF KEY DECISIONS FOR CABINET

*Where column 4 shows a report as **EXEMPT**, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting*

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

<b>Key Decision A or K</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (other relevant documents may be submitted)</b>
<b>The Leader</b>					
1 K Item	<b>Leisure Village - Enabling Disposal (Part of Filey Road Site)</b>	Before 28 Feb 2017	Leader <hr/> Ward(s): Falsgrave; Ramshill; Weaponness <hr/> Contact officer: Ms Carol Rehill  Carol.rehill@scarborough.gov.uk	Private This report is exempt from disclosure on the grounds that they contain information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Leisure Village - Enabling Disposal (Part of Filey Road Site)

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)</b>
2 K Item	<b>The Sands - Hotel Phase</b>	14 Mar 2017	Leader	Private This report is exempt from disclosure on the grounds that they contain information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	The Sands - Hotel Phase
			Ward(s): North Bay		
			Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk		
<b>Finance, Procurement and Legal</b>					
3 A Item	<b>Financial Strategy</b>	14 Feb 2017  3 Mar 2017	Portfolio Holder for Finance, Procurement and Legal	Open	Financial Strategy
			Ward(s): All Wards		
			Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk		
4 K Item	<b>Quarter 3 Monitoring Report 2016/17</b>	14 Feb 2017	Portfolio Holder for Finance, Procurement and Legal	Open	Quarter 3 Monitoring Report 2016/17

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (other relevant documents may be submitted)</b>
			Ward(s): All Wards		
			Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk		
5 K Item	<b>Financial and Treasury Outturn Report 2016/17</b>	16 May 2017	Portfolio Holder for Finance, Procurement and Legal	Open	Quarter 4 Monitoring Report 2016/17
			Ward(s): All Wards		
			Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk		
6 K Item	<b>Mid Term Budget</b>	12 Sep 2017	Portfolio Holder for Finance, Procurement and Legal	Open	Mid Term Budget
			Ward(s): All Wards		
			Contact officer: Ms Kerry Metcalfe  kerry.metcalfe@scarborough.gov.uk		
<b>Public Health &amp; Housing</b>					
7 A Item	<b>Policy for Selective Licensing of Private Rented Properties</b>	14 Feb 2017	Portfolio Holder for Public Health and Housing	Open	Policy for Selective Licensing of Private Rented Properties
		3 Mar 2017	Ward(s): All Wards		

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			Contact officer: Mr John Burroughs, Mr Andrew Rowe  john.burroughs@scarborough.gov.uk, Andrew.Rowe@scarborough.gov.uk		
8 A Item	<b>Interim Residential Housing Enforcement Policy</b>	14 Feb 2017	Portfolio Holder for Public Health and Housing	Open	Interim Residential Housing Enforcement Policy
		3 Mar 2017	Ward(s): All Wards		
			Contact officer: Mr Andrew Rowe  Andrew.Rowe@scarborough.gov.uk		
9 K Item	<b>Community Housing Fund</b>	14 Feb 2017	Portfolio Holder for Public Health and Housing	Open	Community Housing Fund
			Ward(s): All Wards		
			Contact officer: Mr Andrew Rowe  Andrew.Rowe@scarborough.gov.uk		
10 A Item	<b>Environmental Offences - Fixed Penalty Notices</b>	14 Feb 2017	Portfolio Holder for Public Health and Housing	Open	Refuse, Recycling and Dog Enforcement Key Decision notice to OS chair Cabinet 14 February 2017
		3 Mar 2017	Ward(s): All Wards		

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (other relevant documents may be submitted)</b>
			Contact officer: Ms Kerry Metcalfe  kerry.metcalfe@scarborough.gov.uk		
11 K Item	<b>Proposed Disruption and dispersal programme for Herring Gulls</b>	14 Feb 2017	Portfolio Holder for Public Health and Housing Ward(s): All Wards Contact officer: Mr Jonathan Bramley  jonathan.bramley@scarborough.gov.uk	Open	Proposed Disruption and dispersal programme for Herring Gulls
12 K Item	<b>Public Space Protection Order for Environmental Offences</b>	14 Mar 2017	Portfolio Holder for Public Health and Housing Ward(s): All Wards Contact officer: Mr Paul Thompson  paul.thompson@scarborough.gov.uk	Open	Public Space Protection Order for Environmental Offences
13 K Item	<b>Housing Strategy 2017-21</b>	16 May 2017	Portfolio Holder for Public Health and Housing Ward(s): All Wards Contact officer: Mr John Burroughs  john.burroughs@scarborough.gov.uk	Open	Housing Strategy 2017-21
<b>Strategic Planning and Transformation</b>					
14	<b>Section 106 Monitoring</b>	14 Feb	Portfolio Holder for Strategic	Open	Section 106 Monitoring

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A Item	<b>Report</b>	2017	Planning and Transformation Ward(s): All Wards Contact officer: Mr Hugh Smith hugh.smith@scarborough.gov.uk		Report
15 K Item	<b>Transformation Review</b>	11 Apr 2017	Portfolio Holder for Strategic Planning and Transformation Ward(s): All Wards Contact officer: Ms Kerry Russett Kerry.Russett@scarborough.gov.uk	Open	Transformation Review
16 A Item	<b>Adoption of Scarborough Borough Local Plan 2011-2032</b>	11 Apr 2017 8 May 2017	Portfolio Holder for Strategic Planning and Transformation Ward(s): All Wards Contact officer: Mr Steve Wilson Steve.wilson@scarborough.gov.uk	Open	Adoption of Scarborough Borough Local Plan 2011-2032
17 A Item	<b>Street Trading - Final Policy, Order and Fee Structure</b>	11 Apr 2017 8 May 2017	Portfolio Holder for Strategic Planning and Transformation	Open	Street Trading - Final Policy, Order and Fee Structure



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			Ward(s): All Wards  Contact officer: Mr Jonathan Bramley  jonathan.bramley@scarborough.gov.uk		
18 K Item	<b>Business Plan for Delivery of Services</b>	16 May 2017	Portfolio Holder for Finance, Procurement and Legal, Portfolio Holder for Strategic Planning and Transformation  Ward(s): All Wards  Contact officer: Mrs Lisa Dixon Tel: 01723 232350 Lisa.dixon@scarborough.gov.uk	Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information	Business Plan for Delivery of Services
<b>Tourism and Culture</b>					
19 K Item	<b>Review of Public Conveniences</b>	14 Mar 2017	Portfolio Holder for Leisure, Tourism and Culture  Ward(s): All Wards	Open	Review of Public Conveniences

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			Contact officer: Mr Paul Thompson  paul.thompson@scarborough.gov.uk		
<b>Human Resources, ICT and Transport Services</b>					
20 K Item	<b>Performance Management Framework - Quarter 3 Report 2016/17</b>	14 Mar 2017	Portfolio Holder for Human Resources and Performance Ward(s): All Wards Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk	Open. Appendix 2 to this report is exempt from disclosure on the grounds that it contains information relating to individuals under paragraph 2 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Performance Management Framework - Quarter 3 Report 2016/17
21 K Item	<b>Performance Management Framework - Quarter 4 Report 2016/17</b>	16 May 2017	Portfolio Holder for Human Resources and Performance Ward(s): All Wards Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk	Open. Appendix 2 to this report is exempt from disclosure on the grounds that it contains information relating to individuals under paragraph 2 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest	Performance Management Framework - Quarter 4 Report 2016/17

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				in disclosing the information.	
<b>Democracy, Safer and Stronger Communities</b>					
22 A Item	<b>Schedule of Meetings - 2017/18</b>	14 Feb 2017	Portfolio Holder for Democracy, Safer and Stronger Communities	Open	Schedule of Meetings - 2017/18
		3 Mar 2017	Ward(s): All Wards		
		Contact officer: Mr St John Harris  stjohn.harris@scarborough.gov.uk			
23 A Item	<b>Protocol for Managing Councillor Absences</b>	14 Feb 2017	Portfolio Holder for Democracy, Safer and Stronger Communities	Open	Protocol for Managing Councillor Absences
		3 Mar 2017	Ward(s): All Wards		
		Contact officer: Mr St John Harris  stjohn.harris@scarborough.gov.uk			
24 A Item	<b>Governance Working Group – Constitution and Function</b>	14 Mar 2017	Portfolio Holder for Democracy, Safer and Stronger Communities	Open	Governance Working Group – Constitution and Function
		8 May 2017	Ward(s): All Wards		

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			Contact officer: Mr St John Harris  stjohn.harris@scarborough.gov.uk		
25 A Item	<b>Public Space Protection Order - ASB</b>	11 Apr 2017	Portfolio Holder for Democracy, Safer and Stronger Communities	Open	Public Space Protection Order - ASB
		8 May 2017	Ward(s): All Wards		
			Contact officer: Ms Jo Ireland, Ms Sandra Rees  Jo.ireland@scarborough.gov.uk, sandra.rees@scarborough.gov.uk		
26 K Item	<b>Community Led Local Development</b>	11 Apr 2017	Portfolio Holder for Democracy, Neighbourhoods, Stronger and Safer Communities	Open	Community Led Local Development
			Ward(s): All Wards		
			Contact officer: Ms Jo Ireland  Jo.ireland@scarborough.gov.uk		
<b>Project Leadership, Harbours, Coast and Flood Protection</b>					
27 A Item	<b>Flat Cliffs - Urgent Works</b>	14 Feb 2017	Portfolio Holder for Project Leadership, Harbours, Coast and Flood Protection	Open	Flat Cliffs - Urgent Works
		3 Mar 2017			

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			Ward(s): Filey  Contact officer: Mr Stewart Rowe  stewart.rose@scarborough.gov.uk		
28 A Item	<b>South Cliff Gardens Heritage Lottery Fund Parks for People</b>	14 Mar 2017  8 May 2017	Portfolio Holder for Project Leadership, Harbours, Coast and Flood Protection   Ward(s): Ramshill; Weaponness  Contact officer: Mr Stewart Rowe  stewart.rose@scarborough.gov.uk	Open	South Cliff Gardens Heritage Lottery Fund Parks for People
29 A Item	<b>Dean Road/Manor Road Depots</b>	11 Apr 2017  8 May 2017	Portfolio Holder for Harbours, Assets, Coast and Flood Protection   Ward(s): North Bay; Woodlands; Stepney  Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the	Dean Road/Manor Road Depots

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				public interest in disclosing the information	
30 K Item	<b>Whitby Piers</b>	12 Sep 2017	Portfolio Holder for Project Leadership, Harbours, Coast and Flood Protection Ward(s): Contact officer: Director (NE)	Open - Private appendices The Appendices to this report are exempt from disclosure on the grounds that they contain information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information	Whitby Piers
			Contact officer:		

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			Contact officer:		