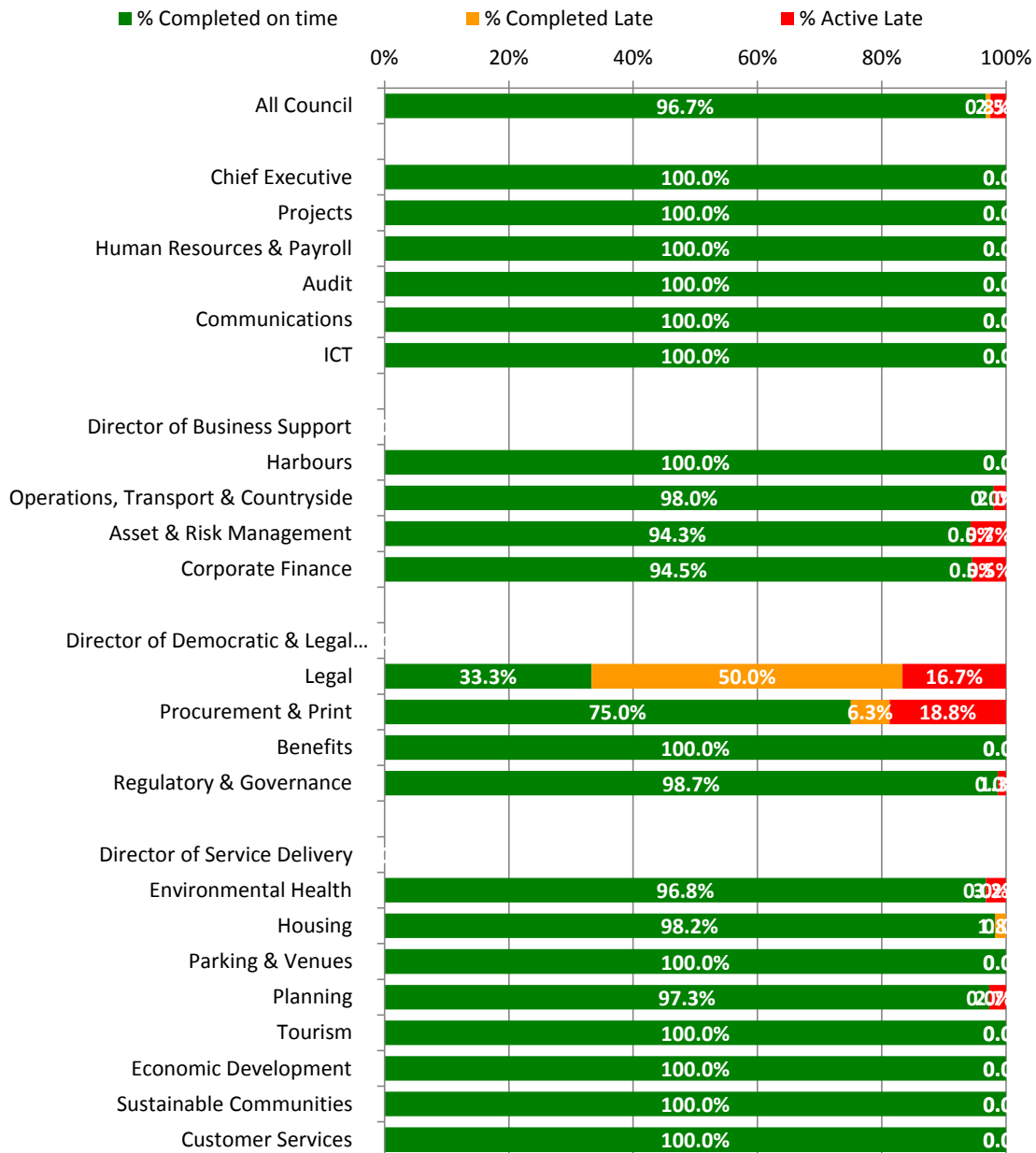


FOI Requests Analysis Current year - 2017/18 (Oct 16 - Sep 17) 12 month rolling average

2017/18 Target	Current year - 2017/18 (Oct 16 - Sep 17)		Previous Year - 2016/17 (Oct 15 - Sep 16)		Previous Quarter - 2017/18 (Jul 16 - Jun 17)		Improving on previous year	Meeting Target	Improving on previous quarter	
	% Completed within timescale	Ave. days to complete	% Completed within timescale	Ave. days to complete	% Completed within timescale	Ave. days to complete				
All Council	90%	96.7%	9.9	95.1%	10.0	95.6%	10.2	Better	Yes	Better
Chief Executive										
Projects	90%	100.0%	11.3	100.0%	14.3	100.0%	12.4	Better	Yes	Better
Human Resources & Payroll	90%	100.0%	8.9	96.8%	5.7	100.0%	8.3	Better	Yes	Better
Audit	90%	100.0%	1.0	100.0%	1.0	100.0%	1.0	Better	Yes	Better
Communications	90%	100.0%	6.8	66.7%	8.7	100.0%	5.6	Better	Yes	Better
ICT	90%	100.0%	16.2	100.0%	14.0	100.0%	15.2	Better	Yes	Better
Transformation, Elections & Civic	90%	66.7%	18.7	100.0%	6.4	80.0%	9.8	Worse	No	Worse
Director of Business Support										
Operations, Transport & Countryside	90%	98.0%	7.4	100.0%	6.8	97.9%	6.9	Worse	Yes	Better
Asset & Risk Management	90%	94.3%	13.9	92.0%	9.1	93.8%	12.7	Better	Yes	Better
Corporate Finance	90%	94.5%	14.7	95.6%	14.3	92.7%	14.9	Worse	Yes	Better
Harbours	90%	100.0%	13.5	66.7%	19.0	75.0%	16.8	Better	Yes	Better
Director of Democratic & Legal Services										
Legal	90%	33.3%	22.3	100.0%	19.3	50.0%	21.4	Worse	No	Worse
Procurement & Print	90%	75.0%	21.6	75.0%	17.8	77.8%	21.3	Same	No	Worse
Benefits	90%	100.0%	2.6	100.0%	8.4	100.0%	4.3	Better	Yes	Better
Regulatory & Governance	90%	98.7%	7.1	98.1%	8.5	98.0%	7.8	Better	Yes	Better
Director of Service Delivery										
Environmental Health	90%	96.8%	11.6	86.0%	9.9	89.8%	11.8	Better	Yes	Better
Housing	90%	98.2%	6.9	100.0%	4.2	97.7%	7.1	Worse	Yes	Better
Parking & Venues	90%	100.0%	7.4	94.3%	9.9	98.0%	9.1	Better	Yes	Better
Planning	90%	97.3%	8.6	88.4%	13.1	100.0%	9.0	Better	Yes	Worse
Tourism	90%	100.0%	14.6	100.0%	11.8	100.0%	14.5	Better	Yes	Better
Sustainable Communities	90%	100.0%	8.7	100.0%	10.8	100.0%	8.1	Better	Yes	Better
Economic Development	90%	100.0%	10.0	100.0%	4.5	100.0%	N/A	Better	Yes	Better

FOI Requests status comparison - 2017/18 (Jul 16 - Jun 17) 12 month rolling average



FOI Requests Exception Reporting - Quarter 2 2017/18 (Oct 2016 - Sep 2017)

Transformation, Elections & Civic

	Total number of FOI requests	Target - % completed within 20 working days	% completed within 20 working days	Average days taken to complete
2017/18 (Oct 16 - Sep 17)	3	80%	66.7%	18.7
2016/17 (Oct 15 - Sep 16)	8	80%	100.0%	6.4
2015/16 (Oct 14 - Sep 15)	1	80%	100.0%	5.0

Managers Comments

We receive very few FOI's, some rely on other departments (Transformation) and I am chasing responses myself. No issues, low risk.

Legal

	Total number of FOI requests	Target - % completed within 20 working days	% completed within 20 working days	Average days taken to complete
2017/18 (Oct 16 - Sep 17)	6	80%	33.3%	22.3
2016/17 (Oct 15 - Sep 16)	6	80%	100.0%	19.3
2015/16 (Oct 14 - Sep 15)	5	80%	60.0%	21.6

Managers Comments

No comments from Manager