



*A great place to live, work & play*

**Report ref: 18/37**

## **KEY DECISIONS LIST**

### ***Key Decisions proposed to be made by Cabinet***

The following is a list of Key Decisions and 'A' Decisions which the Authority proposes to take in the next few months

**A KEY DECISION** is taken by Cabinet, and is any executive decision which is likely to:

- result in the Council incurring expenditure which is, or the making of savings which are, significant, having regard to the Council's budget for the service or function to which the decision relates (in this respect, 'significant' means any expenditure or savings equivalent to £140,000); or
- have a significant impact in one or more ward or electoral division;

If a decision affects the budget and/or policy framework set by the Council, this is classed as an 'A' decision. It will be heard by Cabinet but the final decision will be made by full Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

*If you have any queries on this Key Decisions List, please contact David Kitson on 01723 384319 or by e-mail to [david.kitson@scarborough.gov.uk](mailto:david.kitson@scarborough.gov.uk)*

### **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it intends to meet in private after its public meeting to consider reports which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail David Kitson at [david.kitson@scarborough.gov.uk](mailto:david.kitson@scarborough.gov.uk) You will then be sent a response in reply to your representations.

### **Access to Cabinet reports and other relevant documents**

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website ([www.scarborough.gov.uk](http://www.scarborough.gov.uk)) 5 working days before the meeting.

### **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the publication of the minutes of the relevant Cabinet meeting, unless called in by Councillors.

### **Making your Views Heard**

You can ask a question about any of the reports to be considered at a Cabinet meeting if the question is submitted to the Chief Executive in writing or by email at least 2 working days before the meeting. For further details about this please contact David Kitson at [david.kitson@scarborough.gov.uk](mailto:david.kitson@scarborough.gov.uk)

## **SCARBOROUGH BOROUGH COUNCIL - CABINET**

**Leader**

**Cabinet Member for Corporate Investment:**

**Cabinet Member for Public Health & Housing:**

**Cabinet Member for Transformation:**

**Cabinet Member for Communities:**

**Cabinet Member for Leisure:**

**Cabinet Member for Legal & Governance:**

**Cabinet Member for Major Projects:**

**Cllr Derek Bastiman**

**Cllr Helen Mallory**

**Cllr Bill Chatt**

**Cllr Joe Plant**

**Cllr Sandra Turner**

**Cllr Andrew Jenkinson**

**Cllr John Nock**

**Cllr Mike Cockerill**

## LIST OF KEY DECISIONS FOR CABINET

*Where column 4 shows a report as **EXEMPT**, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting*

If a Key Decision is called in, it will not be capable of implementation until a final decision is made.

Key Decision A or K	Proposed Key Decision	Proposed Key Decision date	Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents	Open or private meeting	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
<b>The Leader</b>					
1 K Item	<b>Priority Projects Plan</b>	13 Feb 2018	Leader	Open	
			Ward(s): All Wards		
			Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk		
2 K Item	<b>Leisure Village - Enabling Disposal (Part of Filey Road Site and adjacent Bowls Club)</b>	Before 28 Feb 2018	Leader	Private This report is exempt from disclosure on the grounds that they contain information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances	Leisure Village - Enabling Disposal (Part of Filey Road Site and adjacent Bowls Club)
			Ward(s): Falsgrave; Ramshill; Weaponness		
			Contact officer: Ms Carol Rehill  Carol.rehill@scarborough.gov.uk		

Key Decision Reason	Proposed Key Decision	Proposed Key Decision date	Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents	Open or private meeting	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
				of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	
3 K Item	<b>Land transaction at Whitby Business Park</b>	13 Mar 2018	<p>Leader, Portfolio Holder for Corporate Investment</p> <p>Ward(s): Mayfield; Streonshalh; Whitby West Cliff</p> <p>Contact officer: Mr Alex Richards  alex.richards@scarborough.gov.uk</p>	Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Land transaction at Whitby Business Park
4 A and K Item	<b>Yorkshire Coast Homes - merger with Coast and Country Housing Association</b>	<p>17 Apr 2018</p> <p>14 May 2018</p>	<p>Leader</p> <p>Ward(s): All Wards</p> <p>Contact officer: Mr Andrew Rowe</p>	Open	Yorkshire Coast Homes - merger with Coast and Country Housing Association

Key Decision Reason	Proposed Key Decision	Proposed Key Decision date	Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents	Open or private meeting	Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i>
			Andrew.Rowe@scarborough.gov.uk		
<b>Corporate Investment</b>					
5 A Item	<b>Financial Strategy 2018-2028</b>	13 Feb 2018  2 Mar 2018	Portfolio Holder for Corporate Investment  Ward(s): All Wards  Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Open	Financial Strategy
6 K Item	<b>Scarborough Indoor Pool - future use proposal</b>	13 Mar 2018	Portfolio Holder for Corporate Investment  Ward(s): North Bay  Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Private This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Scarborough Indoor Pool - future use proposal

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7 K Item	<b>Sands - Bay Top and Cinema</b>	13 Mar 2018	<p>Portfolio Holder for Corporate Investment</p> <p>Ward(s): North Bay</p> <p>Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk</p>	<p>Open - private appendices</p> <p>The appendices to this report are exempt from disclosure on the grounds that they contain information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Sands - Bay Top and Cinema
8 K Item	<b>Whitby Golf Club</b>	13 Mar 2018	<p>Portfolio Holder for Corporate Investment</p> <p>Ward(s): Mayfield; Mulgrave; Whitby West Cliff</p> <p>Contact officer: Mr Bryan Walker  bryan.walker@scarborough.gov.uk</p>	<p>Private</p> <p>This report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances</p>	Whitby Golf Club

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				of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	
9 K Item	<b>Financial Monitoring Report 2017/18 - Quarter 3</b>	13 Mar 2018	Portfolio Holder for Corporate Investment Ward(s): All Wards Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk	Open	Financial Monitoring Report 2017/18 - Quarter 3
10 A and K Item	<b>Futurist redevelopment proposals</b>	13 Mar 2018  14 May 2018	Portfolio Holder for Corporate Investment  Ward(s): Castle Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Open - private appendices The appendices to this report are exempt from disclosure on the grounds that they contain information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Futurist redevelopment proposals

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11 K Item	<b>Scarborough Museums Trust and Creative Industries Centre - merger proposals</b>	15 May 2018	Portfolio Holder for Corporate Investment Ward(s): All Wards  Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Open - private appendices The appendices to this report are exempt from disclosure on the grounds that they contain information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Scarborough Museums Trust and Creative Industries Centre - merger proposals
12 A and K Item	<b>Financial and Treasury Outturn report 2017-18</b>	12 Jun 2018  2 Jul 2018	Portfolio Holder for Corporate Investment  Ward(s): All Wards  Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk	Open	Financial and Treasury Outturn report 2017-18
13 K Item	<b>Financial Monitoring Report 2018/19 - Quarter 1</b>	11 Sep 2018	Portfolio Holder for Corporate Investment	Open	Financial Monitoring Report 2018/19 - Quarter 1



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			Ward(s): All Wards		
			Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk		
14 K Item	<b>Mid-year Budget Review</b>	16 Oct 2018	Portfolio Holder for Corporate Investment	Open	Mid-year Budget Review
			Ward(s): All Wards		
			Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk		
15 K Item	<b>Financial Monitoring Report 2018/19 - Quarter 2</b>	13 Nov 2018	Portfolio Holder for Corporate Investment	Open	Financial Monitoring Report 2018/19 - Quarter 2
			Ward(s): All Wards		
			Contact officer: Mr Neil Hughes  neil.hughes@scarborough.gov.uk		
16 K Item	<b>Draft Revenue and Capital Budget proposals 2019/20</b>	11 Dec 2018	Portfolio Holder for Corporate Investment	Open	Draft Revenue and Capital Budget proposals 2019/20
			Ward(s): All Wards		
			Contact officer: Mr Nick Edwards Tel: 01723 232410 Nick.Edwards@scarborough.gov.uk		

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)</b>
<b>Public Health &amp; Housing</b>					
17 K Item	<b>Whitby Market Review</b>	17 Apr 2018	Portfolio Holder for Public Health and Housing	Open	Whitby Market Review
			Ward(s): Mayfield; Streonshalh; Whitby West Cliff		
			Contact officer: Mr David Kelly Tel: 01723 232321 david.kelly@scarborough.gov.uk		
18 K Item	<b>Gambling Act 2005 - Review of Council's Gambling Policy (pre-consultation)</b>	17 Apr 2018	Portfolio Holder for Public Health and Housing	Open	Gambling Act 2005 - Review of Council's Gambling Policy (pre-consultation)
			Ward(s): All Wards		
			Contact officer: Mr Mark Heaton  mark.heaton@scarborough.gov.uk		
19 K Item	<b>Licensing Act 2003 - Review of Council's Licensing Policy (pre-consultation)</b>	17 Apr 2018	Portfolio Holder for Public Health and Housing	Open	Licensing Act 2003 - Review of Council's Licensing Policy (pre-consultation)
			Ward(s): All Wards		
			Contact officer: Mr Mark Heaton  mark.heaton@scarborough.gov.uk		
20 K Item	<b>Selective Licensing of Private Rented Accommodation</b>	15 May 2018	Portfolio Holder for Public Health and Housing	Open	Selective Licensing of Private Rented Accommodation
			Ward(s): All Wards		

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)</b>
	Consideration of business case		Contact officer: Mr Andrew Rowe  Andrew.Rowe@scarborough.gov.uk		
21 K Item	<b>Street Trading - Review of Council's Street Trading Policy (pre-consultation)</b>	17 Jul 2018	Portfolio Holder for Public Health and Housing Ward(s): All Wards Contact officer: Mr Mark Heaton  mark.heaton@scarborough.gov.uk	Open	Street Trading - Review of Council's Street Trading Policy (pre-consultation)
22 K Item	<b>Street Collections - Review of Council's Street Collections Policy (pre-consultation)</b>	17 Jul 2018	Portfolio Holder for Public Health and Housing Ward(s): All Wards Contact officer: Mr Mark Heaton  mark.heaton@scarborough.gov.uk	Open	Street Collections - Review of Council's Street Collections Policy (pre-consultation)
23 K Item	<b>Homelessness Strategy and Review</b>  Strategy refresh following the Homelessness Reduction Act	16 Oct 2018	Portfolio Holder for Public Health and Housing Ward(s): All Wards Contact officer: Mr Andrew Rowe  Andrew.Rowe@scarborough.gov.uk	Open	Homelessness Strategy and Review
24 A and K Item	<b>Gambling Act 2005 - Review of Council's Gambling Policy (post-consultation)</b>	16 Oct 2018  5 Nov	Portfolio Holder for Public Health and Housing	Open	Gambling Act 2005 - Review of Council's Gambling Policy (post-consultation)

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)</b>
		2018	Ward(s): All Wards  Contact officer: Mr Mark Heaton  mark.heaton@scarborough.gov.uk		
25 A and K Item	<b>Licensing Act 2003 - Review of Council's Licensing Policy (post-consultation)</b>	16 Oct 2018  5 Nov 2018	Portfolio Holder for Public Health and Housing  Ward(s): All Wards  Contact officer: Mr Mark Heaton  mark.heaton@scarborough.gov.uk	Open	Licensing Act 2003 - Review of Council's Licensing Policy (post-consultation)
<b>Transformation</b>					
26 A Item	<b>Adoption of Affordable Housing Supplementary Planning Document</b>	13 Feb 2018  2 Mar 2018	Portfolio Holder for Transformation  Ward(s): All Wards  Contact officer: Mr Steve Wilson  Steve.wilson@scarborough.gov.uk	Open	Adoption of Affordable Housing Supplementary Planning Document
27 K Item	<b>Update on Section 106 Planning Obligations</b>	13 Mar 2018	Portfolio Holder for Transformation	Open	Update on Section 106 Planning Obligations

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (other relevant documents may be submitted)</b>
			Ward(s): All Wards		
			Contact officer: Mr Hugh Smith  hugh.smith@scarborough.gov.uk		
28 K Item	<b>Scarborough Town Centre Management Policy</b>	17 Apr 2018	Portfolio Holder for Transformation	Open	Scarborough Town Centre Management Policy
			Ward(s): All Wards		
			Contact officer: Mr David Kelly Tel: 01723 232321 david.kelly@scarborough.gov.uk		
<b>Leisure</b>					
29 K Item	<b>Proposals for a Residents' Parking Scheme</b>	13 Feb 2018	Portfolio Holder for Leisure	Open	Proposals for a Residents' Parking Scheme
			Ward(s): All Wards		
			Contact officer: Mr Stuart Clark  stuart.clark@scarborough.gov.uk		
30 K Item	<b>Resurfacing of the Pitch at Pindar</b>	13 Mar 2018	Portfolio Holder for Leisure	Open	Resurfacing of the Pitch at Pindar
			Ward(s): Eastfield		
			Contact officer: Ms Jo Ireland  Jo.ireland@scarborough.gov.uk		

<b>Key Decision Reason</b>	<b>Proposed Key Decision</b>	<b>Proposed Key Decision date</b>	<b>Lead Executive Councillor(s), Wards Affected, and Officer to contact for further information or relevant documents</b>	<b>Open or private meeting</b>	<b>Documents to be submitted to Cabinet (<i>other relevant documents may be submitted</i>)</b>
31 K Item	<b>Scarborough to Whitby Old Railway Line (Cinder Track)</b>	15 May 2018	Portfolio Holder for Leisure	Open	Scarborough to Whitby Old Railway Line (Cinder Track)
			Ward(s): All Wards		
			Contact officer: Mr Paul Thompson  paul.thompson@scarborough.gov.uk		
32 K Item	<b>Public conveniences - Phase 2</b>  To review the provision of public conveniences in areas not covered in Phase 1	17 Jul 2018	Portfolio Holder for Leisure	Open	Public conveniences - Phase 2
			Ward(s): All Wards		
			Contact officer: Mr Paul Thompson  paul.thompson@scarborough.gov.uk		
<b>Legal &amp; Governance</b>					
33 A Item	<b>Revised Whistleblowing Policy</b>	13 Feb 2018  2 Mar 2018	Portfolio Holder for Legal and Governance	Open	Revised Whistleblowing Policy
			Ward(s): All Wards		
			Contact officer: Mr David Kitson  david.kitson@scarborough.gov.uk		
34 K Item	<b>Performance Management Framework - Quarter 3 report 2017/18</b>	13 Mar 2018	Portfolio Holder for Legal and Governance	Private Some appendices to this report are exempt from disclosure on the grounds	Performance Management Framework - Quarter 3 report 2017/18
			Ward(s): All Wards		

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			Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk	that they contain information which is likely to reveal the identity of any individual under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.				
35 K Item	<b>Performance Management Framework - Quarter 4 report 2017/18</b>	15 May 2018	<table border="1"> <tr> <td data-bbox="904 764 1352 831">Portfolio Holder for Legal and Governance</td> </tr> <tr> <td data-bbox="904 836 1352 914">Ward(s): All Wards</td> </tr> <tr> <td data-bbox="904 919 1352 1362">           Contact officer:            Miss Petra Jackson             petra.jackson@scarborough.gov.uk         </td> </tr> </table>	Portfolio Holder for Legal and Governance	Ward(s): All Wards	Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk	Private Some appendices to this report are exempt from disclosure on the grounds that they contain information which is likely to reveal the identity of any individual under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Performance Management Framework - Quarter 4 report 2017/18
Portfolio Holder for Legal and Governance								
Ward(s): All Wards								
Contact officer: Miss Petra Jackson  petra.jackson@scarborough.gov.uk								

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<b>Communities</b>					
36 A and K Item	<b>Review of the Living Wage</b>	13 Feb 2018	Portfolio Holder for Communities	Open	Review of the Living Wage
		2 Mar 2018	Ward(s): All Wards		
			Contact officer: Ms Elaine Blades  elaine.blades@scarborough.gov.uk		
<b>Major Projects</b>					
37 A Item	<b>Whitby Piers</b>	2 Mar 2018	Portfolio Holder for Major Projects	Open - Private appendices The Appendices to this report are exempt from disclosure on the grounds that they contain information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information	Whitby Piers
			Ward(s): Mayfield; Streonshalh; Whitby West Cliff		
			Contact officer: Mrs Lisa Dixon Tel: 01723 232350 Lisa.dixon@scarborough.gov.uk		



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38 K Item	Land at Whitby Harbour	13 Mar 2018	Portfolio Holder for Major Projects	Open	Land at Whitby Harbour
			Ward(s): Mayfield; Streonshalh; Whitby West Cliff		
			Contact officer: Mrs Lisa Dixon Tel: 01723 232350 Lisa.dixon@scarborough.gov.uk		
			Contact officer:		
			Contact officer:		