

	<b>REPORT TO THE COUNCIL TO BE HELD ON 30 MAY 2019</b>
	<b>Key Decision</b> <b>NO</b> <b>Forward Plan Ref No</b>
<b>Corporate Plan: Council</b>	<b>Cabinet Portfolio</b> <b>Cllr Derek Bastiman</b> <b>Holder</b> The Leader

**REPORT OF: CHIEF EXECUTIVE – 19/121**

**WARDS AFFECTED: All**

**SUBJECT: APPOINTMENT TO COMMITTEES 2019/20**

**RECOMMENDATION (S):**

That the Council considers the lists of appointments to the committees for 2019/20 appended to this report and determines the appointments to be made for ratification at Annual Council on 5 June 2019.

**REASON FOR RECOMMENDATION (S):**

To ensure the good governance of the Council.

**HIGHLIGHTED RISKS:**

If appointments are not made there is a risk to the governance of the Council

**1. INTRODUCTION**

1.1 Section 15 of the Local Government and Housing Act 1989 and the regulations made thereunder, require the Council to review regularly the political composition of the Council and to determine the size and constitution of its committees to ensure that the political balance is reflected and maintained in those committees by allocating seats on each committee to each group in direct proportion to each group's overall representation on the Council.

- 1.2 The membership of the Cabinet is determined by the Leader of the Council and does not have to be politically balanced.

## 2. CORPORATE AIMS

- 2.1 The recommendation supports the Corporate Aim to be an efficient and effective council which is financially sustainable for the future.

## 3. BACKGROUND AND ISSUES

- 3.1 As a consequence of the Borough Council elections held on 2 May 2019, the new political composition of the Council is as follows:

Conservative	16 seats
Labour	13 seats
Green	2 seats
Independent	10 seats
Cluster of Independent Members	3 seats
UK Independence Party	1 seat
No political affiliation	1 seat
<b>TOTAL</b>	<b>46 seats</b>

- 3.3 The minimum number of members to constitute a political group on the Council is two. Those of no political affiliation or who are the solitary representative of a political group therefore rely on the gifts of the Council's political groups to sit on the Council's non-executive committees. For the purposes of calculating the political composition of the Council's non-executive committees, the political composition of the Council in numerical order is as follows:

Conservative	16 seats	36.4%
Labour	13 seats	29.5%
Independent	10 seats	22.7%
Cluster of Independent Members	3 seats	6.8%
Green	2 seats	4.6%
<b>TOTAL</b>	<b>44 seats</b>	<b>100%</b>

- 3.4 The new political compositions of the non-executive committees are indicated in the spreadsheet annexed at Appendix A.

- 3.5 Councillor Steve Siddons was elected Leader of the Council on 7 May.

## 4. CONSULTATION

- 4.1 Nominations from the Group Leaders have been sought for the membership of the committees in accordance with these political proportions, and for the

positions of Chairs and Vice-Chairs. Where there is competition for Chairs and Vice-Chairs, the matter will be put to the vote.

## **5. ASSESSMENT**

5.1 The principles of political balance require that:

- (i) not all the seats on any committee are allocated to the same political group;
- (ii) the majority of seats on the committee is allocated to a particular group if that group has a majority of seats on the Council;
- (iii) subject to (i) and (ii) above, that the number of seats allocated to any group on the total of all committees have the same proportion to the proportion on the full Council; and
- (iv) subject to (i), (ii) and (iii) above, that the number of seats on each committee allocated to each group bears the same proportion to the proportion on the full Council.

## **6. IMPLICATIONS**

6.1 There are no legal, policy, financial or equality and diversity implications arising from this report.

## **7. ACTION PLAN**

7.1 Appointments to the committees will receive final approval at the Annual Meeting of the Council on 5 June 2019.



**Jim Dillon**  
**Chief Executive**

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**Background Papers:** None

IF YOU HAVE ANY QUERIES ABOUT THIS REPORT, PLEASE CONTACT  
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## Risk Matrix

<b>Risk Ref</b>	<b>Date</b>	<b>Risk</b>	<b>Consequences</b>	<b>Mitigation</b>	<b>Current Risk Score</b>	<b>Target Score</b>	<b>Service Unit Manager/ Responsible Officer</b>	<b>Action Plan</b>
1	May 2019	The membership of Council committees is not updated to reflect political composition of the Council	Council is not being governed according to the requirements of the Local Government and Housing Act 1989 – legal challenge and disruption	Consult with Group Leaders to agree membership of relevant committees according to the political composition of the Council	B2	B2	S Harris	As in report

**Glossary of Terms**

Risk	An event which may prevent the Council achieving its objectives
Consequences	The outcome if the risk materialised
Mitigation	The processes and procedures that are in place to reduce the risk
Current Risk Score	The likelihood and impact score with the current mitigation measures in place
Corporate Objectives	An assessment of the Corporate Objectives that are affected by the risk identified.
Target Risk Score	The likelihood and impact score that the Council is aiming to achieve
Service Unit Manager	The Service Unit or Officer responsible for managing the risk
Action Plan	The proposed actions to be implemented in order to reduce the risk to the target score

*Risk Scoring*

Impact	5					
	4					
	3					
	2					
	1					
		A	B	C	D	E
	Likelihood					

- |                    |               |
|--------------------|---------------|
| <u>Likelihood:</u> | <u>Impact</u> |
| A = Very Low       | 1 = Low       |
| B = Not Likely     | 2 = Minor     |
| C = Likely         | 3 = Medium    |
| D = Very Likely    | 4 = Major     |
| E = Almost Certain | 5 = Disaster  |